



REGISTRATION INFORMATION

LEADING PROFESSIONAL LEARNING PROGRAM

Workshop One – 29 & 30 April 2009

Dear Professional Learning Leader

We are delighted to welcome you as a participant in the Leading Professional Learning Program provided by the Department of Education and Early Childhood Development and designed and facilitated by the Faculty of Education Monash University.

The aim of the program is to provide you with opportunities to build your leadership skills in leading professional learning. It is designed to support you in planning, designing and leading professional learning to achieve worthwhile and practical outcomes for your school. Central to achieving this aim will be the development of collaborative working relationships with Monash staff and program participants through a series of workshops and peer networks over a period of 6 months.

Registration

To confirm your participation in this program and to finalise details related to accommodation and catering for Workshop 1, you need to register on line. Please complete the following online registration details no later than **Wednesday 18 March 2009**.

<http://www.education.monash.edu.au/lpl>

If circumstances change and you are unable to attend, we would appreciate receiving your notification of this so that our accommodation and catering needs can be adjusted accordingly.

Pre-workshop survey

As part of the online registration, please could you complete a short on-line survey to assist us with workshop planning. Your registration and survey can be submitted simultaneously.

Key dates and details:

1. 2-day workshop (29 & 30 April 2009)
2. 1-day mid-term workshop (20 July 2009)
3. 1-day final workshop (23 October 2009)

Workshop 1 – pre-work

There are two things we require of you prior to your participation in Workshop 1.

- a) In order to prepare your focus for workshop 1, we ask that you undertake the iLead Self Assessment Survey and obtain your results and have these with you at the workshop. You will never be asked to share your results but there will be times where we will draw out issues from this survey (particularly around leadership) into our learning tasks. Hence, the experience of doing this survey is important to support your participation in the program and we ask you to take the time to do this prior to Workshop 1.

The survey can be accessed at:

http://www.education.vic.gov.au/proflearning/schoolleadership/Developmental_Learning_Framework.htm

- b) We ask that you begin to think about a potential professional learning project that you might undertake in your school with colleagues (one or more) during 2009. The project does not have to be extensive or too onerous and, ideally, should align to the directions of your school for this year. At this stage, we would just like you to think of an idea and encourage you to discuss this with appropriate leaders in your school to gain their input. However, we reinforce that it is just 'thinking' that is required at this stage rather than any detailed planning or anything written down. In fact, the less detail you have at present, the better you will be able to allow the workshops to shape your ideas. Further, it is better to think 'small' in relation to a project than too big.

Venue:

Bayview Eden (Melbourne), 6 Queens Road, Melbourne Vic 3004

Phone: (03) 9250 2168

Fax: (03) 9820 9586

Melways Ref: 2K, J4

Accommodation

- 1) For all participants – a complimentary evening dinner and accommodation (including breakfast) on the 29th April is covered
- 2) For all participants travelling a distance of two hours or more to reach the venue, accommodation (breakfast included) is available and will be covered for the evening of 28th April.

Evening Dinner

A complimentary dinner at Bayview Eden Melbourne will be provided on Wednesday, 29th April 2009 for all LPL participants and network leaders. The dinner commences at 6:00pm; a cash bar will be open from 5:00pm.

If you have any queries relating to the program please do not hesitate to contact Carol Brown, The Project Manager (Faculty of Education) on 9905 9798.

This is our third year running this program and we look forward to making you each an important part of it.

Our kind regards

Amanda Berry & Allie Clemans
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